# **Privacy Policy**

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Effective Date: January, 3rd 2024

Thank you for using InstaApply Chrome Extension ("the Extension"). This Privacy Policy explains how we collect, use, and disclose information obtained through the Extension.

## Information We Collect:

 Email and Sign-Up Information: To enhance your experience, the Extension may require you to provide us with your email address and other necessary sign-up information when creating an account.

#### How We Use Your Information:

- Providing Services: We use the collected email and sign-up information to facilitate your access to the Extension and its features.
- **Communication:** We may use your email address to send important updates, notifications, and other information related to the Extension.

### Data Security:

 We take reasonable measures to safeguard your information against unauthorized access, disclosure, or alteration. However, no method of transmission over the Internet or electronic storage is 100% secure. Therefore, while we strive to protect your information, we cannot guarantee its absolute security.

#### Data Retention:

 We retain your email and sign-up information for as long as your account is active or as needed to provide you with services. If you wish to delete your account, please contact us at [contact email].

## • Disclosure of Information:

We do not sell, trade, or otherwise transfer your information to third parties.
However, we may share your information with trusted third parties who assist us

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in operating the Extension, conducting our business, or servicing you, as long as those parties agree to keep this information confidential.

# • Third-Party Links:

 The Extension may contain links to third-party websites. These third-party sites have separate and independent privacy policies, and we have no responsibility or liability for the content and activities of these linked sites.

# • Changes to the Privacy Policy:

 We reserve the right to modify this Privacy Policy at any time. If we make material changes, we will notify you by email or through the Extension.

## Contact Information:

 If you have any questions or concerns regarding this Privacy Policy, please contact us at <u>hello@instaapply.co</u>

By using the InstaApply Chrome Extension, you agree to the terms outlined in this Privacy Policy. Please review this Privacy Policy regularly for any changes.

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